

ATTACHMENT B
PROVIDER NARRATIVE
Strategic Framework on the Prevention of Child Abuse and Neglect

PROVIDER NARRATIVE 2020-2021

Maximum of 4 pages, not including attachments, Times New Roman, 12 font, 1 inch margins. Description of required attachments can be found in KidTraks RFP User Guide- Attachment A. Respondents must submit one Provider Narrative and address the following topics:

GENERAL INFORMATION

- Describe your organization's history and development to date. This includes important history of the organization, previous organization name if changed, and staffing trends throughout life of the agency.
- Please provide a brief description of your organization's experience in serving state governments and/or quasi-governmental accounts. Disclose each state or jurisdiction in which the organization does business or holds contracts to provide goods or services and the nature of each such business or contract.
- Describe the current organizational chart, including current Board of Directors if applicable, positions held, and qualifications of staff who will be working on the prevention based framework. If your organization does not follow this organizational structure, please provide details specific to your organizational structure and procedures.
 - *Requested attachment: Organizational Chart*

AGENCY BUSINESS MODEL/LOGISTICS

- What is the legal status of your organization, including when it became a registered business with the State of Indiana?
 - *Requested attachment: Legal Status*
- Is your organization in good standing with the all State and Federal agencies?
 - *Requested attachment: Secretary of State Entity Report*
- Document your organization's financial standing identifying other funding sources.
 - *Requested attachment: Provider Financials*
- Document your organization's current insurance
 - *Requested attachment: Provider Insurance*